

The Desmoid Tumor Research Foundation, Inc.

2012 REQUEST FOR PROPOSAL

Mission

The Desmoid Tumor Research Foundation, Inc. (“DTRF”) seeks to advance the science related to desmoid tumors by:

- Funding research related to the diagnosis and treatment of desmoid tumors;
- Facilitating and enhancing the dialogue among members of the medical and scientific communities about research related to desmoid tumors;
- Providing informational support for desmoid tumor patients and their families and friends, and heightening awareness of desmoid tumor diagnosis and treatment.

The purpose of this Request for Proposal is to fund research that will advance the current scientific knowledge about desmoid tumors, resulting in the development of new treatment options and bringing us closer to our ultimate goal -- a cure. Information about DTRF can be found at www.dtrf.org.

Approach

The Desmoid Tumor Research Foundation is the only foundation in the country dedicated to facilitating and funding research for a cure for desmoid tumors. We fund research that uses cutting-edge science and creative clinical applications, in addition to novel approaches addressing potential leads based on prior research. Researchers must be willing to collaborate with other scientists and institutions with similar interests. Research proposals with additional sources of funding support are particularly desirable.

Grant Amounts and Restrictions

- Grants are awarded in amounts of up to \$65,000 per year.
- Funds may only be used for personnel, supplies, equipment, and/or services.
- Use of funds for institutional overhead costs is strictly prohibited.
- Use of funds for indirect costs is strictly prohibited.
- Use of funds for project costs that are funded by other sources is strictly prohibited.
- Funding duration is a minimum of 1 year.

Eligibility for grants: MD, PhD, or equivalent degree, and sponsorship by an Exempt Organization as defined by Section 501(c)(3) of the Internal Revenue Code (the “Sponsoring Institution”).

Deadlines and Announcement:

Please email us now at grants@dtrf.org, simply stating your intention to submit an application, then follow the deadlines below:

- **Submission deadline for Applications:** May 1, 2012.
- **Announcement of Awards:** June, 2012.

Please be aware that if you are unable to make the above deadline, DTRF will be issuing the next RFP in the winter of 2013. If you would like to be notified of our RFP postings, please register with us at http://dtrf.org/dtrf_register.htm

APPLICATION REQUIREMENTS

Length, format and submission of Application

Body 12-page limit, Appendix (optional) 5-page limit, including text, tables, charts, reprints, and/or letters of collaboration (resumes do not count in this page limit).

Short single-spaced paragraphs, double spaced between paragraphs. 12-point Times New Roman font, in English. Signed by the Principal Investigator and all individuals required to authorize submission of a research grant application on behalf of the Sponsoring Institution.

Submitted in TWO formats as follows: (1) Converted to a single PDF file and also (2) as a Word document. Email both document formats to grants@dtrf.org no later than May 1, 2012. DTRF will confirm receipt by email.

Contents of Application

Please format your Application to answer each question below in separate paragraphs. Paragraphs should be short, single-spaced, and with double spaces in between. Each answer must start with (1) the question number and (2) the ENTIRE TEXT of the question as a bold/underlined heading, exactly as you see below.

1) Bullet point summary. List the following:

- **Title of Project:**
- **Sponsoring Institution:**
- **Principal Investigator:**
- **Amount applied for:**
- **Length, or year if multi-year, and type of project (e.g., “First Year of Two-year_____”)**

- **Date submitted:**
- 2) **Principal Investigator information** including: name, title, address, telephone, fax and email.
 - 3) **Funding amount requested and time period over which funds will be spent.** If more than one discrete project is proposed, specify funding requirements for each project separately.
 - 4) **Abstract (scientific version).**
 - 5) **Abstract (lay version).**
 - 6) **Background and significance of project.** Include a description of how the project:
 - A- will be unique and differ from prior desmoid tumor research in the proposed subject area,
 - B- will address potential leads from prior desmoid tumor research.
 - 7) **Specific objectives and scope of project.**
 - 8) **Performance metrics** to track progress.
 - 9) **Timing projection:** date project would begin, and time to completion.
 - 10) **Individual at Sponsoring Institution who will have supervisory capacity over research:** name, title, address, telephone, fax and email.
 - 11) **List of all personnel and collaborators** involved in the project and their roles. Include their name, title, address, telephone, fax and email.
 - 12) **Preliminary data.**
 - 13) **Experimental plan.**
 - 14) **Detailed budget** including:
 - A- **Total funds needed for each discrete project** proposed. Each project must be budgeted separately and in detail.
 - B- **Description of other sources of support and amounts**, including funds that may be contributed by the Sponsoring Institution.
 - C- **Detailed funding schedule** setting out how much money will be needed when.
 - 15) **Description of the Sponsoring Institution's desmoid tissue resources** including:
 - A- Number of (1) frozen desmoid tissues and (2) paraffin-preserved desmoid tissues available.

B- Additional number of either type of tissue needed for a comprehensive research project, and plans for obtaining such tissues.

C- Number and ages of existing desmoid tumor cell lines.

- 16) **Plan for sharing research resources** with other scientists/institutions.
- 17) **Plan for sharing research data** with other scientists/institutions.
- 18) **Describe your individual and institutional longer-term commitment to desmoid tumor research, and how this project would fit into that plan.**
- 19) **Attach resumes** for all personnel and collaborators involved in the project (these do not count in page limits).

Submission of Application

- 1) **Principal Investigator must sign** and date the Application under the following statement:

“I certify that the statements herein are true, complete, and accurate to the best of my knowledge.”

- 2) **Department Chairperson or individual with supervisory capacity** at the applicant’s Sponsoring Institution must sign and date the Application under the following statement:

“I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I am authorized to sign and submit this application on behalf of [Insert name of Sponsoring Institution] My signature is the only signature required by the Sponsoring Institution in order to submit a grant application on its behalf.”

- 3) All DTRF grant awards are subject to terms of the Grant Agreement mutually entered into by the parties.

- 4) **Convert the Application both to (1) a single PDF file and (2) a Word document**, and e-mail both formats to grants@dtrf.org, no later than May 1, 2012. The Desmoid Tumor Research Foundation will confirm receipt by email.

Thank you for your interest in desmoid tumor research!